



# HABIB EDUCATIONAL & WELFARE SOCIETY'S M.S. COLLEGE OF LAW

Affiliated to University Of Mumbai & Approved By Bar Council Of India and Govt. of Maharashtra  
At. Devghar, Post Khanivali Via Kudas Tal. Wada, Dist. Palghar - 421 312

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## 6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities.

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1.	Establishment Internal Quality Assurance Cell (IQAC)
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## Establishment of Internal Quality Assurance Cell (IQAC)

On Session 2023-24 M S College of Law M S College of Law formed the Internal Quality Assurance Cell (IQAC) as a statutory organization to ensure and promote quality within the university. The responsibility of creating and executing an all-inclusive quality control system that includes organizing, supervising, and assessing activities that are academic and non-academic falls on the IQAC.

The IQAC is made up of members from the faculty, student body, and non-teaching staff, and it is chaired by the principal. The team convenes on a regular basis to deliberate and assess the advancement and efficacy of the quality assurance framework.

### Functions of the IQAC

The IQAC is responsible for the following functions:

- Creating and putting into place a system of quality control within the organization.
- Arranging, supervising, and assessing extracurricular and academic pursuits.
- Determining and fixing areas in need of improvement.
- Encouraging the institution as a whole to adopt a continual improvement mindset.
- Drafting and sending the UGC an annual quality assurance report.

An essential part of guaranteeing the caliber of instruction in postsecondary educational establishments is the IQAC. Through its initiatives, the institution's culture of continuous development is fostered and teaching, learning, and research are all improved.

The process of establishing an IQAC involves the following steps:

- The IQAC is formed by the institution's principal.
- We invite faculty, students, and non-teaching staff to apply for membership.
- The applications are reviewed and shortlisted by the IQAC, which then chooses the members.
- The IQAC holds its inaugural meeting at which the office-bearers are chosen.
- The institution's quality assurance system is created and put into place by the IQAC.



  
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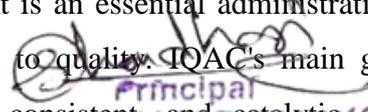
## Initiatives Taken by IQAC

- ✓ **Creation of a Student Development Cell:** To promote holistic growth and improve students' entire educational experience, the IQAC has started the process of creating a Student Development Cell. Through a variety of projects and programs designed to suit the varied requirements of the student body, this cell will concentrate on the personal and professional development of its members.
- ✓ **Hosting of International and National Seminars, Workshops, and Conferences:** The IQAC will host international and national seminars, workshops, and conferences to further professional and academic development. These gatherings will offer forums for networking, knowledge sharing, and exposure to the most recent developments and research in a range of disciplines.
- ✓ **Establishment of a Sports Board:** To promote and assist student involvement in sports at the international, national, and state levels, the IQAC established a Sports Board. The board will make it easier for students to get the tools, instruction, and experiences they need to succeed in a variety of sports.
- ✓ **Internal Scholarships:** The IQAC will offer internal scholarships to acknowledge athletes who excel and to assist students from economically disadvantaged backgrounds. The purpose of these scholarships is to guarantee those worthy students' academic and athletic endeavors are not impeded by financial difficulties.
- ✓ **Establishment of Internal Committees:** The IQAC will set up internal committees with distinct roles and goals. These committees will supervise several facets of the institution's operations, guaranteeing effectiveness, responsibility, and ongoing development.
- ✓ **Advisory Committee Coordinators:** Throughout the year, committee coordinators will be assisted in planning events and activities by the IQAC. This program makes sure that there is a wide range of extracurricular, cultural, and academic activities on campus, which enhances the overall growth of both staff and students.

## **Roles & Responsibility of IQAC**

- ✓ To maintain long-term quality standards throughout the Institute, the Internal Quality Assurance Cell (IQAC) was established. It is an essential administrative entity that is in charge of managing all issues pertaining to quality. IQAC's main goal is to create a methodical methodology for deliberate, consistent, and catalytic activities that will



  
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improve the institution's financial, administrative, and academic performance. Its main goal is to keep academic and research programs at the highest caliber while making sure those different groups in society can afford and have fair access to them.

- ✓ The purpose of IQAC is to guarantee and promote an excellent institutional culture. Its goal is to put in place a system of intentional, dependable, and revolutionary measures to raise institutional performance across the board. Planning, directing, and overseeing the institution's Quality Enhancement (QE) and Quality Assurance (QA) initiatives are among the duties assigned to the IQAC.
- ✓ In order to promote high-quality education and enable faculty development—which enables them to embrace the skills and technologies required for efficient teaching and learning processes—IQAC plays a crucial role in developing a learner-centric environment. It encourages the creation of quality circles and arranges workshops and seminars on topics linked to quality, both inside and across institutions.
- ✓ In order to promote a quality-centric culture and ensure clarity and focus in institutional operations targeted at improving quality, IQAC keeps thorough records of all activities carried out across the Institute's departments. It institutionalizes best practices and coordinates a range of institutional actions. serving as an adaptable framework for Higher Education Institutions (HEIs) to implement quality improvements



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## Quality Initiatives by IQAC

- ✓ The IQAC has improved the school's quality on a number of fronts, including academic and administrative support. It guarantees a minimal level of standards for all internal operations, such as project assignment, intra- and intercollegiate contests, seminars and conferences, regular internal assessments, and frequent feedback gathering from students.
- ✓ The faculty creates and implements lesson plans, and the IQAC oversees their execution. Monthly completion reports for the syllabus are due from teachers at the conclusion of each month. Classrooms on campus have been outfitted with ICT for the last two years. We gather and evaluate online input on academic improvement from instructors, parents, alumni, and students. Faculty members are kept up to date on current trends through conferences, seminars, workshops, and Faculty Development Programs (FDP) that are regularly held.
- ✓ Attendance at workshops on syllabus revision is encouraged for teachers. The purpose of the IQAC's teaching plans is to keep an eye on the lecture delivery system. Through the planning of workshops on best practices that the College has adopted, it consistently participates in idea sharing. Writing research papers and taking part in extracurricular activities are recommended for students.
- ✓ In order to assist teachers in incorporating technology into their lessons and improving the relevance and engagement of classroom pedagogy for students, the IQAC also hosts ICT seminars. Periodically, administrative and academic audits are carried out.
- ✓ The IQAC, which adheres to a democratic system of governance, makes sure that the principal and management give employees equal opportunity by placing them in departments where they fit in best and giving them opportunities to grow.



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The IQAC reviews the teaching and learning process, its structures, and methodology of operation and learning outcomes periodically as per norms. Two broad areas where these reforms are reflected are as follows:

1. The accomplishment of course, program, and program-specific objectives Using methods that guarantee high-quality education through an efficient and purposeful teaching-learning process is one of the IQAC's main goals. In addition to standard curriculum completion techniques like assignments, assessments, and project submissions, the IQAC suggests creative teaching approaches.
2. The IQAC hosts research workshops in an effort to promote a research culture among students. In order to give students practical experience and opportunity to network with professionals, the institution offers certificate add-on or value-added courses that impart life skills and are taught by practitioners.
3. Effective Use of ICT in Teaching and Learning: The IQAC has made sure that ICT resources are available in classrooms and laboratories. Whiteboards and projectors have been installed as screens in newly constructed classrooms with multimedia capabilities. Instructors are urged to use ICT resources, and teachers are introduced to a variety of teaching and communication technology through workshops.



  
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Ref. No. SWCL/IQAC/2023/01

Date: 16/07/2023

**Notice**

It is to inform all the members of IQAC Cell that there will be a meeting on 17/07/2023 at 11:00 am in Seminar Room. All the members are requested to attend the same.

**Principal**

CC:-

1. Principal
2. All members of IQAC



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Ref. No.: SWCL /IQAC/2023/01

Date: 16/07/2023

**Circular**

This is to inform every member of the IQAC Cell that a meeting will be held in the seminar room on July 17, 2023, at 11:00 a.m., to discuss the establishment of committees for the 2023–2024 sessions. These committees will be in charge of organizing the orientation program and numerous activities. It is requested of all members to be on time and participate in the debate.

**Principal**

CC:-

1. Principal
2. All members of IQAC



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IQAC Members called for the meeting:

S. No.	Name	Designation
1.	Dr.Shweta Chaudhari	Principal & Chairperson IQAC
2.	Dr.Mehetre Nirmala N	Academic Advisor
3.	Dr.Mithun Bansode	Industrial Advisor
4.	Ms.Ansari Rukhsar Bano Nisar Ahmad	Office In charge
5.	SUSE ALIHAIDER TAKI	Student Nominee
6.	MORE VISHAL BAJIRAO	Alumni
7.	Mr. Prahalad Deshmukh	Stake Holder
8.	Mr.Ubale Rajesh B	Employer



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Agendas to be discussed: -

1. Formation of Committees for the next session.
2. Discussion on planning next year's activities: Cultural, sports, tech fest (science fair), inter college competition, college in-house activities, workshops, seminars, guest lectures, etc.
3. Welcome and Orientation Day for new students.
4. Plan to Organize Fresher's Party.
5. Plan to start regular competitive exams.



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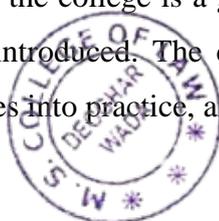
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**Agenda I:** formation of Committees for the next session.

**Minutes:**

Principal opened the meeting in the seminar room at 11:00 a.m. The meeting's agenda was given out after the attendees were greeted.

- ✓ **Formation of Committees:** The head of IQAC underlined the value of committees in the smooth operation of the institution and declared the creation of several new committees for the upcoming session. The following are the committees and the individuals on each:
- ✓ **Academic Committee:** The Academic Committee is in charge of keeping an eye on and assessing the curricula and academic programs. The committee members will concentrate on raising academic performance and improving the quality of education, as stated in their introductions at the meeting.
- ✓ **Departmental Academic Committee:** Every department will have its own Departmental Academic Committee. The meeting's newly appointed members will assess and offer advice regarding the department's academic performance, course offerings, and student learning objectives.
- ✓ **Exam Committee:** The Exam Committee is in charge of managing all aspects of the examination, such as question paper preparation, assessment protocols, and results dissemination. In the meeting, the people on the following list are introduced. It will guarantee the seamless administration of tests and uphold the accuracy of the assessment procedure.
- ✓ **Research Committee:** Faculty and student research projects will be encouraged and supported by the Research Committee. In the meeting, the people on the following list are introduced. The committee aims to foster collaborative research, offer direction on research methodology, and promote the sharing of research outcomes.
- ✓ **Discipline Committee:** The committee will be in charge of upholding order and making sure that the college is a good place to learn. In the meeting, the people on the following list are introduced. The committee will deal with disciplinary matters, put disciplinary guidelines into practice, and encourage moral behavior in employees and students.



*(Signature)*  
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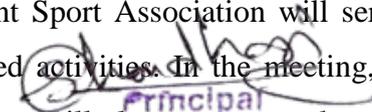
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establish a secure and welcoming atmosphere for women inside the campus. In the meeting, the people on the following list are introduced. In addition to managing complaints, they will carry out awareness campaigns and oversee the application of anti-sexual harassment regulations.

- ✓ **Committee on Culture:** The committee on culture will be in charge of planning events and activities related to culture on campus. In the meeting, the people on the following list are introduced. The committee will organize and carry out a range of cultural events, including literary festivals, dance performances, theatrical productions, music competitions, and art exhibitions.
- ✓ **Anti-Ragging Committee:** The committee aims to prevent harassment and intimidation of others within the campus. In the meeting, the people on the following list are introduced. The group will run awareness campaigns, take preventative action, and mentor anyone involved in a ragging episode.
- ✓ **Entrepreneurship Cell:** The Entrepreneurship Cell will assist budding business owners and foster an entrepreneurial culture. In the meeting, the people on the following list are introduced. To encourage student entrepreneurship and innovation, the committee will host networking events, mentorship programs, and workshops.
- ✓ **Grievance Committee:** Staff, instructors, and students may file complaints and grievances with the Grievance Committee. In the meeting, the people on the following list are introduced. The committee will make sure that grievances are fairly resolved and will endeavor to keep the college community peaceful.
- ✓ **Training and Placement Cell:** This unit will help students get placed and participate in training programs. In the meeting, the people on the following list are introduced. The committee will work with businesses, plan career fairs, and help students with their job searches.
- ✓ **Student Group Association:** The Student Sport Association will serve as the voice of student athletes and promote sports-related activities. In the meeting, the people on the following list are introduced. The committee will plan games, conduct workouts, and take



  
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part in intercollegiate athletic tournaments.

- ✓ **Scholarship Cell:** Students seeking financial help and scholarship opportunities will receive assistance from the Alumni Association Cell. In the meeting, the people on the following list are introduced. The committee will help worthy students with their applications, spread knowledge about scholarships, and offer support.
- ✓ **Alumni Association Cell:** This group will interact and establish connections with the college's former students. In the meeting, the people on the following list are introduced. The committee will oversee alumni databases, plan reunions, and provide current students and alumni with networking opportunities.



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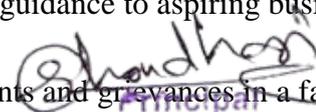
IQAC head stressed the importance of each committee's role and encouraged members to collaborate, communicate effectively and fulfill their responsibilities diligently.

## Committee Responsibilities and Goals

IQAC head provided an overview of the responsibilities and goals of each committee.

- ✓ **Academic Committee:** Promotes excellence and improves quality by keeping an eye on and assessing academic programs and curricula.
- ✓ **Departmental Academic Committee:** Oversees and directs the development of courses offered, student learning objectives, and departmental academic advancement.
- ✓ **Exam Committee:** Ensures smooth operation and upholds the integrity of the evaluation by supervising matters pertaining to the examination.
- ✓ **Research Committee:** provides assistance and encouragement for research endeavors, fostering teamwork and directing research techniques.
- ✓ **Discipline Committee:** Upholds order and puts regulations into action to encourage moral behavior among employees and pupils.
- ✓ **Women's Cell and Sexual Harassment Committee:** manages complaints, organizes awareness campaigns, and fosters a secure, welcoming atmosphere for women.
- ✓ **Student Development Cell:** Offers training sessions, workshops, and seminars with an emphasis on the overall development of students.
- ✓ **Cultural Committee:** Coordinates and plans cultural events and activities, including theater, dance, music, and art programs.
- ✓ **Anti-Ragging Committee:** works to prevent ragging by using awareness campaigns, mentoring, and preventive measures.
- ✓ **Entrepreneurship Cell:** facilitates the growth of entrepreneurial culture by providing workshops, networking opportunities, and guidance to aspiring business owners.
- ✓ **Grievance Committee:** Resolves complaints and grievances in a fair manner to promote a peaceful campus community.



  
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- ✓ **Scholarship Cell:** Offers guidance and support to students during the application process to help them apply for scholarships and financial aid.
- ✓ **Alumni Association Cell:** Interacts with former students, plans reunions, keeps up with alumni information, and promotes networking possibilities.  
Public Relations Committee: Oversees public relations, media relations, and promotional efforts on behalf of the college.
- ✓ **Reports and Communication:** The head of the IQAC emphasized the value of consistent reporting and communication between committee members. It was stressed that prompt communication of updates, progress reports, and any problems or concerns should be sent to the Principal's Office. Committees were urged to stay in constant contact with one another and to work together when needed.

## Agenda 2:

Talk about organizing events for the following year, including workshops, seminars, guest lectures, intercollegiate competitions, sports, tech fest (science fair), and internal college events.

## Minutes:

**Discussion on planning next year's activities:** IQAC Head initiated the discussion by emphasizing the importance of a vibrant and inclusive extracurricular program in the college. The following points were discussed:

- ✓ **Cultural Activities:** The head of IQAC emphasized the need of providing students with a wide variety of cultural activities to foster their creativity and talent. The audience was asked for suggestions regarding particular events, including art exhibits, literary festivals, dance performances, theatrical shows, and music competitions.
- ✓ **Sports:** The head of IQAC stressed the value of using sports to encourage students' physical fitness, cooperation, and healthy rivalry. Participants were invited to suggest diverse sporting competitions, events, and programs that accommodate a range of interests and ability levels.
- ✓ **Intercollegiate Competition:** The head of IQAC stated that he hoped to promote healthy rivalry and intellectual interaction amongst universities. Participants were asked to



  
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propose intercollegiate events in a range of areas, including discussions, sports competitions, academic quizzes, and cultural exhibitions.

- ✓ College In-House Activities: It was stated how important it is to plan frequent in-house events on campus. Celebrations of national and cultural occasions, college fairs, talent exhibitions, and volunteer work were among the ideas.
- ✓ Workshops, Seminars, and Guest Lectures: It was emphasized how crucial it is to set up these events in order to introduce students to fresh concepts, business perspectives, and cutting-edge trends. Participants were invited to suggest subjects and possible specialists or guest speakers.
- ✓ Throughout the conversation, the guests contributed ideas and suggestions for a range of occasions and pursuits. The principal underlined how crucial it is to involve professors and students in these programs' conception and implementation.

**Agenda 3: Welcome and Orientation Day for New UG Students:** The IQAC Head proposed organizing a Welcome and Orientation Day to introduce incoming undergraduate students to the college's environment, resources, and academic culture. This would include informative sessions, campus tours, and interactive activities to facilitate their transition.

**Agenda 4: Plan to Organize Fresher's Party** The meeting proceeded to discuss the proposal for organizing the Fresher's Party to welcome new students to the institution:

1. Goal: The Fresher's Party aims to establish a friendly, welcoming environment for incoming students, encouraging a sense of community and camaraderie.
2. Event Activities: The discussion covered possible events like games, cultural shows, and encounters between new and seasoned members.
3. Organizing Team: A committed team made up of representatives from the student body,
4. Inclusivity: Every effort will be taken to guarantee that "Nav-Tarang" is a welcoming event for all new students, giving them a sense of belonging to the school's community.



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**Agenda 4: Plan to Start Regular Competitive Classes:** The IQAC Head discussed the implementation of regular competitive classes to enhance students' preparedness for competitive exams. These classes would provide specialized instruction and guidance to interested students, with a focus on various competitive exams.

## **Action Plan:**

Faculty members and student representatives were given tasks by the IQAC Head to plan and oversee various events.

A thorough schedule was deliberated and decided upon to guarantee that all events are appropriately organized and carried out over the school year.

It was agreed to create distinct organizing committees, made up of representatives from the faculty and the student body, for every event or activity.

creating a thorough schedule for the Welcome and Orientation Day, including the subjects of the sessions and the practical details.

creating a schedule and program for the regular competitive classes and finding qualified teachers.

## **Other matters**

To ensure the success of the scheduled activities, the IQAC Head urged all participants to actively promote and participate in them. It was discussed how crucial it is to have efficient channels of communication in order to inform everyone on the events' developments and progress. We encouraged suggestions for possible partnerships with other groups, professionals, and former students who could help make the events more successful. The meeting came to an end at 12:30 PM, and the committee members will be informed when the next one is scheduled and confirmed.

  
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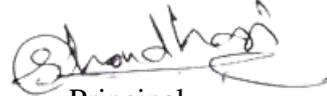
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Ref. No. SWCL/IQAC/2023/02

Date: 18/11/2023

**Notice**

It is to inform all the members of IQAC Cell that there will be a meeting on 21/11/2023 at 1:00 pm in Seminar Room. All the members are requested to attend the same.

  
Principal

CC:-

1. Principal
2. All members of IQAC



  
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Ref. No: SWCL/IQAC/2023/02

Date: 18/11/2023

**Circular**

It is to inform all the members of IQAC Cell that there will be a meeting on 21/11/2023 at 1:00 pm in Seminar Room to discuss about the formation of NAAC Steering Committee organization of Inter College

Principal

CC:-

1. Principal
2. All members of IQAC



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IQAC Members called for the meeting:

S. No.	Name	Designation
1.	Dr.Shweta Chaudhari	Principal & Chairperson IQAC
2.	Dr.Mehetre Nirmala N	Academic Advisor
3.	Dr.Mithun Bansode	Industrial Advisor
4.	Ms.Ansari Rukhsar Bano Nisar Ahmad	Office In charge
5.	SUSE ALIHAIDER TAKI	Student Nominee
6.	MORE VISHAL BAJIRAO	Alumni
7.	Mr. Prahalad Deshmukh	Stake Holder
8.	Mr. Afreena	Employer

Meeting Minutes Date: `21/11/2023 Time: 11:00 am Place: Seminar Room

Agendas to be discussed:-

1. Proposal of the formation of the NAAC Steering Committees.
2. Assignment of Work to Different Criteria Coordinators.
3. To monitor and analyze Internal Assessment.
4. To organize awareness programs, visits and annual sports meet.
5. Plan to organize Annual function in the first week of March.

**Agenda 1: Proposal for the Formation of NAAC Steering Committee:** The conference was opened by the principal, who emphasized the importance of accreditation and how it helps to improve the caliber and prestige of the institution. In order to lead the accreditation process, the principal suggested creating an NAAC steering committee. The committee's primary duties would include completing a self-evaluation, liaising with other departments, and getting the school ready for the NAAC evaluation. The following academic staff members were given assignments based on several criteria:

- Criteria 1: Mr.Rathode Ravindra P  
Criteria 2: Mrs.Sankran Sabhitha  
Criteria 3: Dr. Qamar Ara Alimohamed Menon  
Criteria 4: Ms. Shivalika Pandey  
Criteria 5: Mr.Sachin Patil



  
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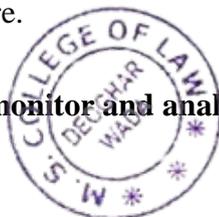
Criteria 7: Mr. Shrey S Bhise

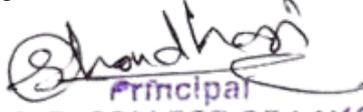
After presenting the proposal, Principal invited the attendees to share their thoughts and suggestions. The participants engaged in a productive discussion, acknowledging the importance of the NAAC accreditation and expressing their support for the formation of the steering committee.

**Agenda 2: Assignment of Work to Different Criteria Coordinators:** Following the acceptance of the proposal, Principal proceeded to assign specific responsibilities to the criteria coordinators. The Principal emphasized the need for collaboration and effective communication among the coordinators to ensure a comprehensive and successful accreditation process. Principal then outlined the specific tasks assigned to each criteria coordinator. The following tasks were discussed:

- I. **Prepare Results of Various Classes:** It was the responsibility of each criteria coordinator to compile and evaluate the academic outcomes of various classes in accordance with their particular criteria. The coordinators were directed to find any patterns, opportunities for development, and projects that would raise the students' general academic achievement.
- II. **Create Academic Calendar:** The duty of creating an updated academic calendar for the following year was delegated to the criteria coordinators. Holidays, key academic events, test dates, and any other pertinent information should all be listed on this calendar.
- III. **Prepare Various Notices:** The coordinators were given instructions to write and send notices to the professors and students about any planned events, changes to the curriculum or administration, and significant announcements pertaining to their individual criterion.
- IV. **Create Timetables for Various Classes:** It was underlined that criteria coordinators had to work with instructors to create schedules for various classes. The schedule must be well-organized, considering the resources at hand and guaranteeing that the pupils are in the best possible learning environment.
- V. **Prepare Alumni Feedback:** It was assigned to each criteria coordinator to create a system for gathering input from the alumni about their experiences and recommendations for enhancements. The comments would be a great source of information for the accrediting procedure.

**Agenda 3: To monitor and analyze the Internal Assessment**



  
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upcoming academic session. IQAC Head emphasized the importance of robust internal assessments and proposed the following:

1. **Internal Assessment Schedule:** Throughout the academic year, it was decided to provide a clear timetable for internal assessments. There should be dates on this schedule for assignments, tests, and quizzes.
2. **Assessment Criteria:** To guarantee openness and equity in the evaluation of students' performance, the meeting deliberated on the necessity of unambiguous assessment criteria and rubrics.
3. **Monitoring and Feedback:** Techniques for keeping a close eye on the evaluation procedures on a regular basis and giving students timely feedback to help them develop were investigated.
4. **Committee Formation:** To create thorough guidelines for the Internal Assessment procedure, a committee made up of faculty members and academic coordinators would be constituted.

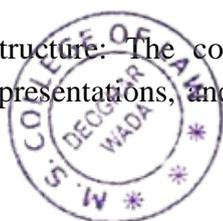
**Agenda 4:** To organize awareness programs, visits and annual sports meet.

The meeting proceeded with the discussion related to the organization of various academic and social activities aimed at enhancing students' skills. The following events were decided to be organized in the upcoming months:

1. The December Human Rights Day and AIDS awareness program are organized.
2. It was decided to hold the annual sports meet, the badminton tournament, and the debate competition in December and January.
3. From December to February, field trips are planned for different streams to provide students more hands-on experience.

**Agenda 5: Plan to Organize Inter-Collegiate Competition "VIBGYOR"**

1. The topic of the meeting switched to the idea of holding the institution's "SPECTRA" intercollegiate tournament. The IQAC Head described the goals and possible courses of action:
2. **Goals:** The "SPECTRA" initiative seeks to foster talent, healthy competition, and academic and cultural interchange between member colleges.
3. **Event Structure:** The competition format— which can include intellectual challenges, cultural presentations, and sporting events— was discussed. The need of offering a wide



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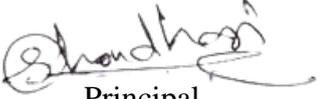


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4. Collaboration: It was suggested to work with nearby colleges and universities, asking them to take part and help make "SPECTRA" a success.
5. Committee Formation: To plan and carry out the "SPECTRA" event, a committee will be formed that will be composed of faculty members from different departments and student representatives.

  
Principal

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Plan of Action	Achievements/Outcomes
Constitution of Internal Committees	Internal committees have been assigned roles and responsibilities, and they have carried out a variety of tasks during the year.
Organizing workshops and awareness programme	For the students, IQAC arranged a variety of department-specific workshops and awareness campaigns.
Organizing Guest Lectures	Renowned educators arranged a variety of guest talks in every stream.
College In-House Activities	Events including science exhibitions, debating competitions, and education campaigns were planned in addition to extracurricular and academic pursuits.
Alumni Engagement Activities	Prominent alumni are welcomed to engage with final-year students and share their experiences through inspirational lectures.
Planning of Internal Assessment & Examination	Students' academic performance was assessed by internal examinations and assessments.
Conduction of Remedial Classes	Weak learners have attended remedial sessions to improve their performance.
Academic Calendar & Departmental Calendar	The deans of the corresponding departments have created the departmental and academic calendars.
Faculty Development Programme	FDP was carried out to improve the teaching staff.
Instructions about SSR	The procedure for generating criteria-wise files and gathering data was explained to each criteria coordinator by the IQAC coordinator.
Academic Audit	An academic audit per department has been carried out once a year.
Feedback Mechanism	A report detailing the actions made has been filed, incorporating feedback from parents, instructors, alumni, and students."
Participation of the students	The Student Development Cell has planned a number of events and made sure that every student is there to the fullest extent possible.



  
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## IQAC ANNUAL REPORT (SESSION 2021-2022 to 2023-24)

The Internal Quality Assurance Cell (IQAC) of M S College of Law has compiled an extensive annual report covering the academic years 2021-2022 to 2023-2024. This report highlights various programs, events, and initiatives aimed at enhancing the academic and co-curricular experience of students. Below is a summary of the key activities and programs:

### Academic and Co-curricular Activities:

#### Orientation Program:

- **Objective:** To acclimate new students to the college environment, introduce them to faculty, and provide an overview of the curriculum and college facilities.
- **Highlights:** Sessions on college regulations, academic expectations, extracurricular opportunities, and support services.

#### Moot Court:

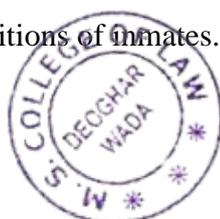
- **Objective:** To develop advocacy skills and provide practical experience in legal proceedings.
- **Highlights:** Regular moot court competitions, participation in national and international moot court events, workshops on legal research and drafting.

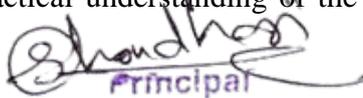
#### Guest Lectures:

- **Objective:** To provide students with insights from legal professionals and experts on various legal topics.
- **Highlights:** Lectures on contemporary legal issues, career guidance sessions, and interactive Q&A segments.

#### Jail Visit:

- **Objective:** To provide students with a practical understanding of the prison system and the conditions of inmates.



  
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- **Highlights:** Guided tours, discussions with prison officials, and observation of rehabilitation programs.

#### Thana Visit:

- **Objective:** To give students a firsthand look at the functioning of police stations and the criminal justice system.
- **Highlights:** Interaction with police officers, understanding the process of filing FIRs, and observing daily operations.

#### Court Visit:

- **Objective:** To expose students to real court proceedings and enhance their understanding of the judicial process.
- **Highlights:** Visits to various courts, including sessions, district, and high courts, observing trials and hearings, and meeting with judges and lawyers.

#### Special Days and Events:

##### Global Youth Day:

- **Objective:** To celebrate and empower youth by engaging them in various social and cultural activities.
- **Highlights:** Debates, cultural performances, workshops, and community service activities.

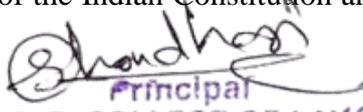
##### Plantation Day:

- **Objective:** To promote environmental awareness and sustainability.
- **Highlights:** Tree plantation drives, environmental awareness campaigns, and guest lectures on ecological conservation.

##### Constitution Day:

- **Objective:** To commemorate the adoption of the Indian Constitution and educate students about its significance.



  
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- **Highlights:** Reading of the Preamble, debates on constitutional rights and duties, and essay competitions.

## Commemorative Days and Faculty Development Programs (FDP):

### Commemorative Days:

- **Objective:** To honor significant historical events and figures.
- **Highlights:** Celebrations of national days, birth anniversaries of notable personalities, and themed events reflecting the contributions of these figures to society.

### Faculty Development Programs (FDP):

- **Objective:** To enhance the teaching skills and subject knowledge of faculty members.
- **Highlights:** Workshops on new teaching methodologies, seminars on legal research, and training sessions on using technology in education.

## Cultural and Extracurricular Activities:

### Spectra Cultural Fest:

- **Objective:** To provide a platform for students to showcase their talents and engage in cultural activities.
- **Highlights:** Dance, music, and drama performances, literary competitions, art exhibitions, and sports events.

This comprehensive report showcases M S College of Law commitment to providing a well-rounded education through a blend of academic rigor and co-curricular enrichment.



  
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